



### **SJD APPLICATION INSTRUCTIONS**

If you have questions regarding the application or the admissions process, please contact International Programs at +001.336.758.6116 or via e-mail at LLM@wfu.edu. All applications are reviewed once they are complete. Although we attempt to notify any candidate whose file is incomplete, it is the candidate's responsibility to ensure that all documents are submitted in a timely manner.

#### **Demographics**

**Name:** When completing the application form, please provide your full name as indicated on your passport or official document.

**Birthdate:** When entering your birthdate, please enter it as Month/Day/Year.

**E-mail:** Please provide a permanent e-mail address as this will be used for all correspondence during the application process.

#### **Supporting Documents**

**Writing Sample:** An applicant must demonstrate superior achievement in graduate-level legal research and writing in English, preferably by providing a copy of his or her thesis produced at the LL.M. level or by providing a substantial directed research paper submitted as an LL.M. candidate as evidence of the applicant's ability to conduct graduate-level legal research and writing in English. This writing sample should represent the applicant's best scholarly work.

**Dissertation Proposal:** S.J.D. applicants must submit a dissertation proposal that is typed, double-spaced, and no more than 2,500 words (ten pages) accompanied by a bibliography that provides relevant research sources that may be used in the applicant's dissertation. The proposal should provide enough detail to define the topic of the proposed dissertation with specificity and indicate its significance and issues to be investigated. This proposal should include:

- an introduction;
- a description of your topic, why it's important, and what makes it interesting for you;
- a discussion of work that has already been done on the topic by other scholars;
- what your dissertation will contribute;
- a chapter-by-chapter summary as you foresee it;
- a conclusion; and
- a preliminary bibliography of likely primary and secondary sources you will use.

### **Application Documents:**

**Resume or Curriculum Vitae:** Your resume should list all universities you have attended, academic publications, and relevant extracurricular activities. Provide information about any honors, awards, and scholarships you may have received. You should also list any law or business-related professional experience you have by providing your dates of employment, your employer, and the position you held.

**Official Transcripts:** Official transcripts from each university or college that you have attended, including your undergraduate school and your LL.M. institution. Transcripts must be in the language of the institution, as well as in English, and should explain the University's grading system.

**Two Letters of Recommendation:** Letters of recommendation, written in English or accompanied by an English translation, should come from persons identified as best suited to judge your academic eligibility. If an applicant has been enrolled in an LL.M. program at another U.S. law school, one of the letters of recommendation must be from a faculty member at that law school. Letters of recommendation can either be submitted directly by the reference via post to our office or may be included with your application package if recommendations are in sealed envelopes and signed across the seal. Recommenders may also email a reference letter directly to our office provided that it is sent from their official email address.

**Personal Statement:** In English, please explain your reasons for pursuing an S.J.D. degree, your intellectual goals in pursuing doctoral studies, and how you plan to use your graduate degree for your short and long-term career plans. If there is a faculty member with whom you are particularly interested in working because of his or her area of expertise or research, please identify the individual and explain the reasons for your interest in this professor. Indicate all of your previous international experience and any particular interest you have in the Wake Forest School of Law S.J.D. Program.

### **Documentation of Financial Resources**

If accepted, candidates must provide documentation certifying adequate financial resources to pay for all tuition, books, and living expenses. You can find an estimated budget for tuition and living expenses on the Law school's website at <http://llm.law.wfu.edu/financial/>.

#### **Financial documentation consists of two parts:**

-Official Bank Statements: You (or your sponsor) must provide certified bank statements (or other official financial statements) indicating that you have sufficient funds to cover all tuition and living expenses.

-Sponsorship Letter(s): If you have been provided a scholarship, you must submit a copy of the sponsor's letter affirming their commitment to support you during your studies and indicating the amount of monies provided. If a parent or other family members are your sponsors, you will need to submit a letter from them specifying their relationship to you and indicating their commitment to financially support you during your education in the U.S. Included with this letter should be an official statement verifying that they have sufficient funds to provide for your full course of study and living expenses.

### **Application Fee**

The \$75 Application Fee is payable via check, money order, or via our online flywire (<https://www.flywire.com/pay/wfu>) system. This fee is waived for those applying via LSAC.org.

### **Admissions Decisions**

Your application will not be reviewed until it is complete. Applications are reviewed in the order in which they are received and decisions will depend upon the availability of supervising faculty. Decisions typically take 4 to 6 weeks. If you have not received a decision in that time, please be sure to contact our office. If the committee requests any further information on your application, we will contact you via email.



**WAKE FOREST**  
UNIVERSITY  
SCHOOL of LAW

**Doctor of Juridical Science (S.J.D.)**

International Graduate Programs Office  
Wake Forest University School of Law  
P.O. Box 7206  
Winston Salem, NC 270109  
LLM@wfu.edu

Entering Term:  Spring  Fall Year: \_\_\_\_\_

All questions below must be answered fully for your application to be considered. Please type or print clearly.

**Full Name:** \_\_\_\_\_  
Last (Family) First (Given) Middle

**Date of Birth:** \_\_\_\_\_ **Place of Birth:** \_\_\_\_\_ **Place of Birth:** \_\_\_\_\_  
Month/Day/Year City Country

**Gender:**  Male  Female **Native Language:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**CITIZENSHIP STATUS:**

- U.S. Citizen (either by birth or through naturalization)
- U.S. Permanent Resident
- Non U.S. Citizen or Permanent Resident

**ETHNICITY**

*U.S. Citizens & Permanent Residents Only*

Ethnicity: U.S. federal law requires that institutions of higher education gather the following information regarding the ethnicity and race of their students and employees. The law only requires institutions to report aggregate totals for each category. Select the appropriate response for your ethnicity and your race:

1. Is your ethnicity Hispanic/Latino (Cuban, Mexican, Puerto Rican, South or Central American or other Spanish culture)?  
 Yes, Hispanic/Latino  No, not Hispanic/Latino
2. What is your race?  
 Aboriginal or Torres Strait Islander Australian  American Indian or Alaska Native  Asian  Black or African American  Canadian Aboriginal  
 Caucasian/White  Hispanic/Latino  Native Hawaiian or other Pacific Islander  Puerto Rican  
 Decline to answer

**For Non U.S. Citizens or Permanent Residents**

Are you presently in the U.S.?  Yes  No If yes, when did you arrive in this country? \_\_\_\_\_  
Country of Citizenship: \_\_\_\_\_ Visa Type & Sevis Number: \_\_\_\_\_

**ACCOMPANYING DEPENDENTS**

Will your spouse and/or children be accompanying you for any part of the duration of your stay? Yes No

If yes, please list their name(s), relationship to you, and age(s).

---

---

---

**STANDARDIZED ENGLISH TESTING:**

Have you taken a TOEFL or IELTS test? Yes No

Date test taken: \_\_\_\_\_ Score Received: \_\_\_\_\_

Have you previously completed an ESL Program? Yes No

Name of program: \_\_\_\_\_ Dates Attended: \_\_\_\_\_

**PERMANENT MAILING ADDRESS:**

Street Address Line 1

Street Address Line 2

City

State/ Province

Country / Postal Code

**UNITED STATES MAILING ADDRESS (if applicable):**

Street Address Line 1

Street Address Line 2

City

State

Zip Code

Daytime Telephone Number

**EDUCATION:**

List all colleges, universities, graduate and professional schools attended or currently attending. Please start with your most recent institution.

Name of Institution	Graduation Date (m/yy)	Degree Awarded & Major	GPA (if available)

List all academic honors, publications, and relevant extracurricular activities: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Have you applied to Wake Forest Law before?** Yes No If Yes, please list date applied: \_\_\_\_\_

**EMPLOYMENT:**

List any law or business related professional experience.

NAME & LOCATION OF EMPLOYER	TITLE	DATES OF EMPLOYMENT

Are you currently a member of the Bar of any jurisdiction? Yes No

If yes, what jurisdiction? \_\_\_\_\_ When were you admitted? \_\_\_\_\_

Are you funded by your employer or an organization? Yes No

If yes, list the name of employer or organization: \_\_\_\_\_

\_\_\_\_\_

**DISCLOSURE**

Have you ever been subject to disciplinary action for academic or other reasons in any of the colleges, universities, professional schools you have attended?    Yes    No

If yes, attach an explanatory statement

Have you ever been suspended from law practice or disbarred?    Yes    No

If yes, attach an explanatory statement

Are there any disciplinary charges pending or expected to be brought against you?    Yes    No

If yes, attach an explanatory statement

Have you ever been charged with or convicted of a crime other than a minor traffic violation, or are such charges pending?    Yes    No    If yes, attach an explanatory statement

**CERTIFICATION:**

I certify that the information I have provided in response to the questions on this application form, including information contained in any supplemental material submitted, is complete and accurate; and that the personal statement I have submitted is my own work, and all factual representations made therein are true and correct.    I will notify Wake Forest Law of any occurrences after the date of this application that would change the answers to any of the questions asked.

**Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_